Resume Website Brief

1. About Your Business

**History**

Hibachi Chef with Ichiban – 1 year

* Provided attentive service and proactively cooked and prepared food in front of up to 12 guests at a time
* Prevented food spoilage by monitoring dates, rotating stock, and following proper storage and procedures
* Cooked batches of food according to standard recipes

Cashier with PetSmart – 1 year

* Checked prices for customers and processed items sold by scanning barcodes
* Restocked, arranged, and organized merchandise in front lanes to drive product sales
* Helped customers complete purchases, locate items, and join reward programs to promote loyalty, satisfaction, and sales numbers
* Assisted customers by answering questions and fulfilling requests

Intern with Forest Capital – 1 year

* Sorted and organized materials such as physical files, tracking spreadsheets and reports
* Answered incoming telephone calls, took down messages and provided information
* Enhanced collaboration between team members by preparing meeting materials and taking clear notes to distribute to stakeholders
* Documented animal growth, production costs, individual behaviors, feeding patterns and other data in daily logs and main database, noting trends, and identifying areas of concern
* Prepared and mailed invoices to customers, processed payments and documented account updates
* Completed full redesigns of existing websites to improve navigation, enhance visuals and strengthen search engine rankings (done through Wix but gave an early vision of proper website structure and web design UI)
* Optimized company’s website and main corporate blog to boost SEO traffic to sites
* Directed property management program by determining requirements, applying use stands, planning for material equipment replacement, and implementing quality control oversight

Cook with Salty Caper – 1 year

* Provided attentive service and proactively cooked and prepared food in front of up to 12 guests at a time
* Prevented food spoilage by monitoring dates, rotating stock, and following proper storage and procedures
* Cooked batches of food according to standard recipes

Rowan County Early College – High school Diploma

* Junior Civitan Club President
* Junior Civitan Lt. Governor for North Carolina District West
* SGA Senator
* Student Ambassador
* 3.~ GPA
* Prom King 2016

Rowan Cabarrus community College – Associate of Science, Associate of Arts

* Student Ambassador
* 3.~ GPA
* Worked 30+ hours a week

University of North Carolina at Charlotte – Computer Science (B.S.), Philosophy (B.A.)

* Chancellor’s List Fall 2019
* Chancellor’s List Spring 2020
* Worked 30+ Hours a week

**Location**

Primary location of residence: Salisbury, North Carolina

Primary interest in work: Charlotte, North Carolina

Willing to relocate: Yes

Farthest distance for work: 1 hour commute

**Summary of Services or Products**

Aspiring Full Stack Developer

* HTML
* CSS
* JavaScript
* JQuery
* Bootstrap
* Ruby on Rails
* MySQL

Other Skills

* Communication
* Bilingual
* Microsoft Office
* Teamwork
* Organization

Learning

* PHP
* Angular
* Node.js
* Adobe Creative Cloud (Adobe XD, Adobe Photoshop, Adobe Illustrator)
* VCS GIT

**Company Values**

* Family
* Growth
* Benefits
* Travel
* PTO
* Opportunity to learn within the company (Conferences/Seminars)
* Community Service
* Community events

**Company Mission**

Design websites to make a difference

1. **Target audience and Users**

Ideal Clients: Hiring agencies (agents), Universities, Professional development teams, Big companies, students, potential job agents

1. **Goals of the new site**

* Showcase skills and talents
* Improve brand awareness
* Increase online professional exposure
* Generate leads

1. **Technical features and requirements**

* News/blog
* Social media feed (Instagram)
* Interactive lifeline map
* Online contact
* Portfolio section

1. **Content**

* Logos
* Hero illustrations
* Branding
* Color Scheme

1. **Deadlines**

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| **05/29/2020** | **Create Wireframe (low-fidelity) with Adobe XD** |
| **06/05/2020** | **Create Logos and images** |
| **06/12/2020** | **Take photos for website** |
| **06/19/2020** | **Edit photos for website** |
| **06/26/2020** | **Create wireframe (high-fidelity) with adobe XD** |
| **07/03/2020** | **Code basic structure of website** |
| **07/10/2020** | **Finish final structure of website (including images, logos, buttons, borders)** |
| **07/17/2020** | **Implement Functionality** |
| **07/24/2020** | **Implement Functionality** |
| **07/31/2020** | **Implement Functionality** |
| **08/01/2020** | **COMPLETED** |